

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in St Margaret's Parish Centre, Church Lane/Hall Park Avenue, Horsforth,
Leeds, LS18 5LA on
Monday, 7th November, 2011 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

**Agenda compiled by:
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Gerard Watson

**W N W Area Leader: Jane Maxwell
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 26th September 2011.</p>	1 - 10

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8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>ANNUAL REPORT - FOR PARKS AND COUNTRYSIDE SERVICE IN NORTH WEST (OUTER) AREA COMMITTEE</p> <p>To consider the report of the Head of Parks and Countryside providing an overview of the Parks and Countryside Service, and setting out some of the challenges faced along with key performance management initiatives. The report also seeks to provide a positive way forward for delivering the extended role of the Area Committee, and sets out progress made at an area level in attaining Leeds Quality Park (LQP) standard and investment needs to attain LQP standards and to retain them.</p> <p>(Council Function)</p>	11 - 28
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>ANNUAL COMMUNITY SAFETY REPORT</p> <p>To consider the report of the Director of Environment and Neighbourhoods presenting the annual community safety report, providing Members with details of the community safety activity undertaken during the last 12 months. The report also provides details of crime data, making comparisons with the previous year.</p> <p>(Council Function)</p>	29 - 42
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>WELL-BEING FUND BUDGET REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with an update on the current amount of revenue and capital funding committed and available via the Area Committee well-being budgets for wards in the Outer North West. The report also seeks approval for new projects and provides details of small grant applications received since the last Area Committee meeting.</p> <p>(Executive Function)</p>	43 - 48

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11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>OUTER NORTH WEST AREA COMMITTEE BUSINESS PLAN</p> <p>To consider the report of the West North West Area Leader presenting an update on the work to date to develop an Area Committee Business Plan.</p> <p>Please note that Appendix 2 to this report is not included in the agenda pack, and will be circulated as soon as it is available.</p> <p>(Executive Function)</p>	49 - 64
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with information on a range of Area Committee business, including key messages from forums and sub-groups, and project and service activity.</p> <p>(Executive Function)</p>	65 - 78
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 12th December 2011 at 2.00pm.</p> <p>(Venue to be confirmed)</p>	
			<p>MAP OF TODAY'S VENUE</p> <p>St Margaret's Parish Centre, Church Lane/Hall Park Avenue, Horsforth, Leeds, LS18 5LA.</p>	